

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

NOVEMBER 13, 2018

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 9:40 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Ann M. Wuertz, Vice President - <i>present</i>	<i>(Operations & Policy Committees)</i>
Henry J. Assetto - <i>present</i>	<i>(Education Committee)</i>
Robert J. Fisher - <i>present</i>	<i>(Education & Finance Committees)</i>
Bashera Grove - <i>absent</i>	<i>(Education Committee)</i>
James Hills - <i>present</i>	<i>(Finance & Operations Committees)</i>
Thomas N. Keech - <i>present</i>	<i>(Finance Committee)</i>
Robert T. Marshall, Jr. - <i>present</i>	<i>(Operations Committee)</i>
Brandon J. Rhone - <i>present</i>	<i>(Policy Committee)</i>
Thomas Siedenbuehl - <i>absent</i>	<i>(Policy Committee)</i>

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Jeffrey Ammerman, Director of Business Administration - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Lisa Hauswirth, Director of Special Education - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *present*

Solicitor

Michael I. Levin, Esquire – *not present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA (Vice President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- E. Bond Refinancing Resolution
- O. Comprehensive Planning Board Appointment – David Czeponis
- P. Request to Waive Fees – Upward Bound Program – C.A.S.H.S.
- Q. 2. a. 1) Human Resources – New Appointment – CATA – Brian Cotter, Gifted Teacher CAIHS
- R. Human Resources Addendum

Motion: Robert Marshall

Second: James Hills

Vote: 7-0-0

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements and the bills payable list. (*Enclosures*)

B. Music Theatre International (MTI) Contract – Disney’s The Little Mermaid – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the contract with MTI for the upcoming production of Disney’s “*The Little Mermaid*” on April 12th and 13th 2019, as presented. (*Confidential Enclosure*)

C. Epic Health Services, Inc. and Loving Care Agency d/b/a Epic Health Services Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and Epic Health Services, Inc., to provide private duty nursing services to students of CASD, as presented. (*Enclosure*)

D. Pediatric Therapeutic Services [PTS] Therapy Services Contract

RECOMMENDED MOTION: That the Board of School Directors approve the contract with PTS to provide temporary psychological services, as presented. (*Enclosure*)

E. Bond Refinancing Resolution

RECOMMENDED MOTION: That the Board of School Directors approve the Bond Refinancing Resolution and Paying Agent Agreement, as presented. (*Enclosure #1*) (*Enclosure #2*) (*Confidential Enclosure*)

Motion: James Hills

Second: Robert Marshall

Vote: 7-0-0

F. Request to Waive Fees – 3rd Annual Red Run Challenge 5K – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$1,437 for use of the gymnasium at Scott Middle School on Friday and Saturday for the 3rd Annual Red Run Challenge on December 1st, 2018. (*Enclosure*)

G. Request to Waive Fees – Kid Raider Wrestling – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$8,470 for Kid Raider practice in the Wrestling room, as presented. (*Enclosure*)

H. Request to Waive Fees – Coatesville Youth Initiative – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$2,131 for use of the facilities at CASH for the 3rd Annual CYI Conference, as presented. CYI is willing to pay custodial fees in the amount of \$594 for this event. (*Confidential Enclosure*)

I. Change Order No. 1 – Guy M. Cooper Mechanical Contractors - East Fallowfield Boiler Project

RECOMMENDED MOTION: That the Board of School Directors approve Change Order Number 4EFBR-001 to the East Fallowfield ES Boiler Project, at a cost of \$9,753, as presented. (*Enclosure*)

J. Change Order No. 2 – Guy M. Cooper Mechanical Contractors - East Fallowfield Boiler Project

RECOMMENDED MOTION: That the Board of School Directors approve Change Order Number 4EFBR-002 to the East Fallowfield ES Boiler Project, at a cost of \$8,290, as presented. (*Enclosure*)

K. Change Orders – The Protection Bureau

RECOMMENDED MOTION: That the Board of School Directors approve the following Change Orders with The Protection Bureau, in the amounts listed below:

- #17563-1, in the amount of \$910
- #17564-1, in the amount of \$910
- #17565-1, in the amount of \$910
- #17566-1, in the amount of \$1,820
- #17571-1, in the amount of \$910

L. Release and Settlement Agreement - Student 10006923

RECOMMENDED MOTION: That the Board of School Directors approve the Release and Settlement Agreement for student 10006923, as presented. (*Confidential Enclosure*)

M. Chester County Intermediate Unit – Title I Letter of Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the letter of agreement with between CASD and the CCIU to provide Title I services to non-public eligible schools, as presented. (*Enclosure*)

N. Chester County Intermediate Unit – Title IIA and Title IV Non-Public Statement of Work

RECOMMENDED MOTION: That the Board of School Directors approve the Title IIA and Title IV Non-Public Statement of Work, as presented. (*Enclosure*)

O. Comprehensive Planning Board Appointment – David Czeponis

RECOMMENDED MOTION: That the Board of School Directors appoint David Czeponis to the Comprehensive Planning Team. Mr. Czeponis will join the rest of the invited members who will comprise the team.

Motion: James Hills

Second: Robert Marshall

Vote: 7-0-0

P. Request to Waive Fees – Upward Bound Program - Coatesville Area Senior High School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$8,917 for the Upward Bound Program to include the waiver of custodial fees of \$2,442 as the event occurs during normal hours. Expected attendance is 25 students. No fees are charged for participation.

Motion: James Hills

Second: Robert Marshall

Vote: 7-0-0

Q. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Ellis, Virginia, Special Education Teacher for King's Highway Elementary School. Letter Dated: 10/26/2018. Reason: Retirement. Effective: 11/9/2018.
- 2) Deluca, Tina, Social Studies Teacher for South Brandywine Middle School. Letter Dated: 10/26/2018. Reason: Personal. Effective: 10/26/2018.
- 3) Muelbach, Robert, Math Teacher for South Brandywine Middle School. Letter Dated: 10/29/2018. Reason: Retirement. Effective: 12/28/2018.

b. CATSS

- 1) McCain, Eric, 5.75 Hour Aide for Scott Middle School. Letter Dated: 11/1/2018. Reason: Personal. Effective: 11/1/2018.

c. EXTRA DUTY

- 1) Bonner, Michael, Assistant Wrestling Coach for South Brandywine Middle School. Letter Dated: 11/2/2018. Reason: Personal. Effective: 11/2/2018.
- 2) Daberkoe, Justin, 7th Grade Baseball Coach for South Brandywine Middle School. Letter Dated: 10/31/2018. Reason: Personal. Effective: 10/31/2018.

d. FEDERATION

- 1) Hillworth, Carol, 5.5 Hour Food Service General Utility Worker for East Fallowfield Elementary School. Letter Dated: 10/9/2018. Reason: Retirement. Effective: 1/11/2019.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Cotter, Brian, Gifted Teacher for the Coatesville Area Intermediate High School. Posted: 9/20/2018. Salary: \$63,331 (prorated). Level: B+24. Step: 13. Temporary Professional Contract. Degree: BS—English Education, West Chester University. Certification: English 7-12. Effective: 11/12/2018. SP4: Approved. Pending 168 Forms.

Motion: James Hills

Second: Robert Marshall

Vote: 7-0-0

- 2) Ickes, Kelly, LTS Mathematics Teacher for the Coatesville Area Intermediate High School. Posted: 8/27/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Substitute Contract. Degree: Secondary Education, Mathematics, Pennsylvania State University. Certification: Mathematics 7-12. Effective: 11/12/2018. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Bentley, Tabitha, Student Council Co-Advisor for King's Highway Elementary School. Posted: 9/13/2018. Salary: \$217.50. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Cavitt, Amanda, Student Council Co-Advisor for King's Highway Elementary School. Posted: 9/13/2018. Salary: \$217.50. Effective: 2018—2019 School Year. SP4: Staff.
- 3) Elicker, Kathleen, Student Council Advisor for Rainbow Elementary School. Posted: 9/13/2018. Salary: \$555. Effective: 2018—2019 School Year. SP4: Staff.
- 4) Kenworthy, Laura, Safety Club Advisor for Reeceville Elementary School. Posted: 9/12/2018. Salary: \$435. Effective: 2018—2019 School Year. SP4: Staff.
- 5) Martinez, Iris, Spanish Club Advisor for Rainbow Elementary School. Posted: 9/12/2018. Salary: \$435. Effective: 2018—2019 School Year. SP4: Staff.

- 6) Mork, Christopher, Safety Club Advisor for East Fallowfield Elementary School. Posted: 9/12/2018. Salary: \$435. Effective: 2018—2019 School Year. SP4: Staff.
- 7) Pearson, Rebecca, Title 1 Reading/Math Club Tutor for South Brandywine Middle School. Posted: 9/10/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.
- 8) Scangarella, Craig, Student Council Advisor for Reeceville Elementary School. Posted: 9/13/2018. Salary: \$435. Effective: 2018—2019 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Berish, Chad, Teacher for South Brandywine Middle School. Effective: 11/1/2018—Intermittent.
- 2) Gray, Megan, Elementary Teacher for Rainbow Elementary School. Effective: 12/3/2018—1/13/2019.
- 3) Talarico, Mariel, Preschool Teacher for Gordon Early Literacy Center. Effective: 9/5/2018—1/17/2019.

4. Voluntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) Quattlebaum, Nate, move from Special Education Teacher for Scott Middle School to Special Education Teacher for King’s Highway Elementary School. Effective: TBD.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. EXTRA DUTY

- 1) Handerhan, Matthew, move from Yearbook Co-Advisor for South Brandywine Middle School to Yearbook Advisor for South Brandywine Middle School. Posted: 8/6/2018. Salary: \$1,162.50 (prorated). Effective: 10/29/2018. SP4: Staff.

R. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 4) Priddy, Sheri, ESL Teacher for Reeceville Elementary School. Letter Dated: 11/8/2018. Reason: Personal. Effective: 1/4/2019.

b. EXTRA DUTY

- 1) Ulkloss, Brian, Assistant Swim Coach for the Coatesville Area High School Campus. Letter Dated: 11/7/2018. Reason: Personal. Effective: 11/7/2018.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Fox, Donna, Special Education Co-Teacher for the Coatesville Area Senior High School. Posted: 9/27/2018. Salary: \$69,231 (prorated). Level: B. Step: 16. Professional Employee Contract. Degree: BS—Secondary Education, East Stroudsburg University. Certification: Mentally and/or Physically Handicapped K-12. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Lynch, Allison, Kindergarten Teacher for East Fallowfield Elementary School. Posted: 9/24/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Early Childhood Education, West Chester University. Certifications: Grades PK-4, Special Education PK-8. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Barcus, Kristina, Garden Club Advisor for Caln Elementary School. Posted: 9/13/2018. Salary: \$435. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Gober, Nancy, Tri-Garden Club Advisor for King's Highway Elementary School. Posted: 9/13/2018. Salary: \$145. Effective: 2018—2019 School Year. SP4: Staff.
- 3) Levan, Megan, Mentor for Kelly Ickes for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 11/12/2018. SP4: Staff.
- 4) McBall, Heather, Spanish Club Advisor for East Fallowfield Elementary School. Posted: 9/12/2018. Salary: \$435. Effective: 2018—2019 School Year. SP4: Staff.
- 5) Tury, Traci, Tri-Garden Club Advisor for King's Highway Elementary School. Posted: 9/13/2018. Salary: \$145. Effective: 2018—2019 School Year. SP4: Staff.

- 6) Witman, Lori, Tri-Garden Club Advisor for King's Highway Elementary School. Posted: 9/13/2018. Salary: \$145. Effective: 2018—2019 School Year. SP4: Staff.
- 7) Zurcher, Christina, Art Club Advisor for South Brandywine Middle School. Posted: 9/11/2018. Salary: \$833.75 (prorated). Effective: 2018—2019 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Colf, Jeffrey, Assistant Principal for the Coatesville Area Senior High School. Effective: 10/1/2018—12/21/2018.
- 2) Robinson, Erin, Food Service Supervisor for the Coatesville Area School District. Effective: 11/21/2018—1/1/2019.

b. CATSS

- 1) Vazquez-Sanchez, Maria, Receptionist for the Coatesville Area Administration Building. Effective: 11/1/2018—Intermittent.
- 2) Warren, Dorothy, 6.5 Hour Special Education Aide for King's Highway Elementary School. Effective: 11/28/2018—12/9/2018.

c. FEDERATION

- 1) Gathercole, Susan, 3 Hour General Utility Worker for Caln Elementary School. Effective: 10/18/2018—11/8/2018.
- 2) Paylor, Brigitte, 3 Hour Food Service General Utility Worker for Reeceville Elementary School. Effective: 8/27/2018—11/30/2018.

Motion: James Hills

Second: Robert Marshall

Vote: 6-1-0
Abstained: Rhone

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Laurie Shannon-Bailey

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 9:54 p.m. on a motion by James Hills and seconded by Brandon Rhone.

Respectfully submitted,

Karen M. Hall, School Board Secretary

Anyone wishing to view the video of this meeting may visit our website.